COMPLETING PARTS I AND II OF ANNUAL TAX AND WAGE REPORT FOR DOMESTIC EMPLOYMENT, FORM DOL-4A

Part I

Enter your DOL account number, the report year, employer name, mailing address, and email address. Note: If you are a new employer and have not yet been assigned a DOL account number, enter "Applied For" in the account number field and attach a DOL-1A, Employer Status Report, if not previously submitted.

Enter the Social Security Number, last name, first name, and total covered wages paid in each quarter separately. All wages paid to an employee must be reported by the employer for the quarter in which payment was actually made.

Part II

- Line 1 Amount of total reportable gross wages paid for all employees. Show the amount paid for each quarter separately.
- Line 2 Subtract non-taxable wages (amount of wages above \$9500 per employee per calendar year) as applicable for each quarter.
- Line 3 Enter the difference between Lines 1 and 2. This amount is used to calculate the amount of taxes to be paid.
- Line 4 In the area provided, enter the Contribution Tax Rate. Use the Contribution Tax rate as provided on your Annual Tax Rate Notice.
- Line 5 In the area provided, enter the Administrative Assessment rate. Use the Administrative Assessment rate as provided on your Annual Tax Rate Notice.

*The total tax rate is contribution + administrative assessment.

- Line 6 The sum of Lines 4 and 5 for each guarter.
- Line 7 Enter the amount of taxes previously paid for this reporting year.
- Line 8 Enter the difference between Lines 6 and 7.
- Line 9 The sum of each quarter from Line 8.
- Line 10 Interest is computed on the tax due (Line 9) from the due date (January 31) at the rate of 1.5% per month or fraction of a month. Interest accrues until all tax and administrative assessments are paid.
- Line 11 Enter penalty if the report is filed after January 31. Penalty is \$20 or .05% (.0005) of total wages whichever is greater, for each month the report is late. Compute penalty as .05% (.0005) of total wages whenever total wages for the quarter are more than \$40,000.
- Line 12 Enter the sum of Lines 9 through 11.

Changes in your business information should be reported in Sections A-D at the bottom of Part II. For assistance with completing Sections A-D, call the Adjudication Section at 877-709-8185. Sign and mail the report, Parts I and II, no later than January 31.

Visit <u>dol.georgia.gov</u> for online payment options or make check or money order payable Georgia Department of Labor and provide your DOL account number on your check.

ANNUAL TAX AND WAGE REPORT FOR DOMESTIC EMPLOYMENT -

GEORGIA DEPARTMENT OF LABOR - P.O. BOX 740234 - ATLANTA, GA 30374-0234

Phone 1-877-709-8185

www.dol.state.ga.us



Parts I & II of this report must always be submitted.		(Street Address) (Street Address)		
		(City) (State)	(Zip + 4)	
		(email Address)		
1. Social Security Number	2. Employee's Name (If blank, please enter.)	3. Total Individual Reportable Gross Wages	For Quarter Ending	
Social Security Number	Full Last Name, Full First Name	\$	March 31	
		\$	June 30	
		\$	September 30	
		\$	December 31	
Social Security Number	Full Last Name, Full First Name	\$	March 31	
Social Security Number	r dir East Name, i dir Filse Name	\$	June 30	
		\$	September 30	
		\$	December 31	
		\$	March 31	
Social Security Number	Full Last Name, Full First Name	\$	June 30	
		\$	September 30	
		\$	December 31	
		\$	March 31	
Social Security Number	Full Last Name, Full First Name	\$	June 30	
		\$	September 30	
		\$	December 31	
		\$	March 31	
Social Security Number	Full Last Name, Full First Name	\$	June 30	
		\$	September 30	
		\$	December 31	
Page 1 of 1 Wage Sheets	TOTAL REPORTABLE GROSS WAGES PAID THIS YEAR	<u> </u>		
	WAGES PAID THIS YEAR MESSAGE AREA	\$		

ANNUAL TAX AND WAGE REPORT FOR DOMESTIC EMPLOYMENT - PART II

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ELECTRONIC FORM PROCESSING	DOL Account Number	Year	Total Tax Rate	Form must be Filed By	
DO NOT staple any items to this page.	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	
Total REPORTABLE GROSS WAGES Paid Each Quarter				_	-
2. MINUS Non-Taxable Wages Paid Each Quarter				_	_
TAXABLE WAGES Paid Each Quarter					
4. Contribution Tax Due: X taxable wages (line 3)				_	_
5. Administrative Assessment Due: X taxable wages (line 3)					-
6. Total Amount Due: SUM 6f lines 4 and 5)				_	_
7. Taxes Previously Paid (if any)				_	_
8. BALANCE DUE: Line 6 minus 7)				_	_
9. ANNUAL TAX DUE (SUM of line 8 for all quarters listed on this rep	port)		\$		
10. If report is late, amount of Interest due (See instructions)			\$		
11. If report is late, amount of Penalty due :(See instructions)			\$		
12. TOTAL AMOUNT DUE SUM of(lines 9 thru 11)			\$		
A. If your MAILING ADDRESS has changed, or is incorrect, en the correct information below:				has changed or is incorre	ct, enter
(Street Address)				(Street Address)	
(Street Address)				(Street Address)	
(City) (State)	(Zip)		(City)	(Sta	ate) (Zip)
(Phone)		()	(Phone)		
C. If you no longer have domestic workers, please give us the date you had such workers:	e last	E-mail	address:		
Effective Date (MM/DD/YY) /	_ /				
D. If the Federal Identification number listed below is incorrect the correct number in the spaces provided:	ect, list				
			(Employer's Name)		
			(Street Address)		
			(Street Address)		
			(City)	(State)	(Zip + 4)
I certify that the information contained in this report and any subsequent pages attached is true and correct and that no part of the tax was or is to be deducted from the worker's wages.			(email Address)		